

Academic Integrity

Administrative Sanctioning Guidelines¹



Determine the point value of an Academic Integrity Violation based on the following criteria:

Criteria #1: VIOLATION HISTORY ¹

None	0 points
2 nd Violation	150 points
3 rd /+ Violation	300 points

Criteria #2: TYPES OF VIOLATIONS

Minor Violations include, but are not limited to: unauthorized collaboration; copying a portion of another student's assignment; looking online for a solution to an assignment question and copying that solution/answer (in part or total); submitting a portion of the same material more than once without prior authorization; giving your own academic work to others when doing so wasn't explicitly prohibited; having ubiquitous smart technology (e.g., cell phone, apple watch) accessible during an exam; attendance/participation points misrepresentation; limited plagiarism (paraphrasing or verbatim copying from sources without attribution when what was copied wasn't a critical aspect (key, central ideas) of the assignment and/or wasn't more than 50% of the assignment)	50 points
Moderate Violations include, but are not limited to: minor violations on multiple assignments; low-stakes test (<=10% of the course grade) cheating, which includes but is not limited to copying from another or allowing another to copy or having an aid directly related to the exam (e.g., "cheat sheets"; course related notes; text book; whether electronically or hard copy); copying or plagiarizing on take-home exam; extensive plagiarism (plagiarism when the aspects copied are critical aspects of the assignment and/or constitute more than 50% of the assignment); allowing another (e.g., friend/relative/roommate/classmate/tutor/computer/artificial intelligence) to edit/write/translate one's assignment without acknowledging that help; extensively copying from another student’s assignment or from the web; limited plagiarism that includes false citations)	100 points
Serious Violations include, but are not limited to: moderate violations on multiple assignments; "entire" paper submitted was not the student’s (i.e., didn’t contract, but copied almost whole thing/handed in another’s paper); exam (>10% of the course grade) cheating (for examples, refer to ‘low-stakes test cheating’ under Moderate); extensive plagiarism that includes false citations	150 points
Egregious Violations include, but are not limited to: serious violations on multiple assignments; falsification/fabrication (e.g., altering a graded assessment and submitting for re-grade; fabricating data for a lab or research assignment; submitting data you didn't yourself collect; lying/giving a false excuse to miss or receive unfair accommodation on an assessment); fraud (e.g., stealing or fraudulently obtaining answers to an assessment prompt/exam before submitting the assessment for grading; changing/helping to change any recorded assignment or course grade on an instructor's or university record; illicitly obtaining an assessment completed by another (without their knowledge) and submitting it (in part or whole) as one's own; submitting fake or false documents (e.g., medical notes; bribery; contract cheating, in which a student arranges to have another person or entity (e.g., artificial intelligence) complete (in part or total) an assessment (e.g., exam, test, quiz, assignment, paper, project, problems) for the student. If the provider is also a student, both students are in violation. Contract cheating includes posting a question (from any type of assessment) or any assessment for another person or entity to answer, no matter the platform (e.g., Chegg, Coursehero, stackflowexchange, discord, wechat) on which the question was posted and no matter if the response is human or machine generated.	200 points

Criteria #1: ACADEMIC LEVEL

Undergraduate	75 points
Masters	125 points
Doctorate	200 points

¹ These Guidelines were adapted from the Plagiarism Reference Tarrif. Plagiarismadvice.org.



Determine Disciplinary Actions based on point value

Administrative Sanctions

The sanctions assessed by University administration in response to an academic integrity violation include both Academic Integrity (AI) Training and disciplinary action(s). All students are assigned mandatory Academic Integrity (AI) Training and a \$50 AI Administrative fee. In addition, the following disciplinary action(s) are imposed based on accumulated points ²

Points	Disciplinary Actions ³
0-150	Warning ⁴
151-200	Disciplinary Probation Until Graduation ⁵
201-225	Deferred Quarter Suspension with Integrity Mentorship Program (IMP) ⁶
226-300	Quarter Suspension ^{7,8}
301-375	Year Suspension ⁷
376 (+)	Dismissal ^{7,9}

Per the University of California Policy on Student Conduct and Discipline, other or more serious consequences may be assessed at the discretion of the Resolution Appropriate Administrative Authority (Resolution AAA). In particular, students with a history of violations will usually be given a higher level sanction than previously received, regardless of the total point value accumulated for the violation under consideration (e.g., year suspension is likely if previously suspended for a single quarter; dismissal is likely if previously suspended for a year or more).

Notes

1	A report of an integrity violation only counts as “history” if student is responsible for previous behavior(s) before the subsequent behavior occurred.
2	The intent of the scoring process is NOT to replace the professional judgment of university professionals needed in exceptional circumstances, but to ensure consistent and fair sanctioning across campus.
3	If a student accepts responsibility, the indicated Disciplinary Action can be dropped to the next lowest level (e.g., Probation becomes Warning) at the discretion of the Resolution AAA or Sanctioning Body
4	A Warning is not reported out to graduate/professional schools/employers unless a student is responsible for subsequent violations.
5	Disciplinary Probation is the minimum action if the student was reported for multiple assignments (if the student ought to have reasonably known the behaviors would be a violation) or in multiple courses in the same quarter.
6	Deferred Quarter Suspension with IMP is the minimum action if the student was already on Probation for a prior violation. If the student successfully completes IMP, assigned AI Training, and isn’t alleged with another integrity violation, the Quarter Suspension can be cancelled at the discretion of the AAA.
7	When Suspension or Dismissal is imposed, Disciplinary Probation will also be imposed if not already imposed for a previous violation. A hold will be placed to prevent degree conferral and awarding, as well as the student’s enrollment in UC classes (including concurrent enrollment). A notation will be placed on the student’s transcript for the duration of the suspension/dismissal
8	A Quarter Suspension is the minimum disciplinary action if a student already successfully completed IMP for previous violation.
9	Students are dismissed from the University of California for 50 years. Readmission to the University would require the specific approval of the Chancellor upon exceptional circumstances.